



County of Santa Cruz

HAZARDOUS MATERIALS ADVISORY COMMISSION

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HAZARDOUS MATERIALS ADVISORY COMMISSION Meeting Minutes – January 25, 2017 9 a.m.

Location: Central Fire District Headquarters - 930 17th Ave., Santa Cruz, California

I. Roll Call/Call to Order

Meeting called to order by Chairperson Bennett at 9:15 a.m.

Present: Bennett; Logan; Whittle; Young; Avilla; Frawley

Absent: Bracamonte; Bertrand

Staff: Rebecca Supplee

II. Additions or Deletions to Agenda: None

III. Approval of Minutes

The minutes of the November 16, 2016 meeting were approved as submitted.

Motion: Frawley

Second: Logan

Ayes: Bennett; Logan; Whittle; Young; Avilla; Frawley

No's: None

Abstain: None

Absent: Bracamonte; Bertrand

IV. EHS Staff Report (Fillmore):

- EHS is still looking to fill the EHS Director position.
- Rebecca Supplee has been assigned Interim Program Manager for Hazardous Materials. The permanent position is open and applications are being accepted until 1/27/17.
- The Hazardous Materials program is preparing for the CUPA evaluation by CalEPA. The CUPA evaluation takes place every 3 years. CalEPA for the first time will be primarily conducting the review electronically.
- Inspectors are now conducting hazardous material inspections of facilities on tablets in the field. Inspection reports are emailed to the facilities.
- Most facilities in the County have submitted their Hazardous Materials Business Plans (HMBP) online through CERS (California Environmental Reporting System) There are approximately 50 facilities in the County that have not submitted their HMBP electronically.
- EHS would like to work with the various Fire Agencies to assist them with accessing this information on CERS.

V. Correspondence/Announcements:

- No correspondences nor announcements.

VI. Review 2016 HMAC Goals and Set List for 2017

- Members reviewed the 2016 Goals. There was discussion to update goal number 1, so that it reads: "Ensure the continued implementation of the required electronic reporting of Hazardous Materials Business Plans (HMBP) in the California Environmental Reporting System (CERS). Also, ensure that all Fire Agencies in the county have access to the HMBP's in CERS.
- There was also discussion and agreement to delete goal number 4 "Track level II hazardous materials response capabilities and track the kinds of incident and problems that may arise out the MOU's implementation."

VII. **Call for Topics:** Update on the Los Gatos Gun Club, and Update on the Rail Trail. Staff will get someone from EHS to address these topics.

The meeting was adjourned at 10:10 a.m. by Chairperson Bennett.

Next meeting set for March 22, 2017 – Central Fire District Headquarters